

Guidelines for Full Length Paper for TRANSTECH 2016 at TMI, Induri, Pune

Submission of papers: Only soft copy of the paper shall be submitted to Convener Transtech 2016. Hard copy is not needed. Manuscript should be sent only by e-mail as an attachment to the tmi.transtech@gmail.com in MS-WORD document (docx) format in English language. Please do not send in PDF or any other format. Following information should be provided in the paper:

1. Name(s) of student(s) and their institute(s).
2. Email-IDs of all authors.
3. Indicate clearly, who will be presenting the paper in case of papers with multiple authors.
4. The first author will be considered as the corresponding author (who will be responsible for correspondence at all stages publication, including post-publication).

Change in the names of authors will not be allowed under any circumstances once the paper is approved. Certificates shall be given to authors and not the presenters. A maximum of three papers may be submitted by a single institute. Maximum three authors are allowed for a single paper. One of the authors has to present the paper during the event.

Paper Length: Approximately about 3500 words (approx 4-8 pages on A-4 size papers with 12 font sizes for texts and single line spacing Font: Times New Roman. This includes the pages of diagrams and acknowledgements. The paper should be in single column and should not exceed 10 pages. Do not put any big photograph as a background or water –mark as a background for the paper.

Abstracts: An abstract (not exceeding 100 words) is required at the beginning of each paper.

Manuscript Preparation: : The conveners reserve the right to adjust style to certain standards of uniformity. The manuscripts shall be submitted in MS- Word only (docx). Please do not send as pdf files.

Title: The title of the paper be in Title Case with 14 point bold letter size in Times New Roman, justified centrally.

Structure of Paper : Follow this order when typing manuscripts:

Title, Authors, Affiliations, Abstract, Keywords, Main text, Acknowledgments, Appendix, and References.

Import all the Figures and Tables in the text so that your copy is ready for printing. The table captions shall be written on the top and figure captions be written at the bottom. All graphs, photographs, excel sheets are referred to as figures.

Text Layout: Use single spacing and wide (3 cm) margins. Number all pages consecutively; use 12 font size and standard font Times New Roman. If submitting in hard copy, print the entire manuscript on one side of the paper only. **The manuscript shall be in a single column only.**

Keywords: Immediately after the abstract, provide a maximum of five keywords

References: All publications cited in the text should be presented in a list of references following the text of the manuscript. List the references alphabetically.

Text: Indicate references by Author and year brackets in line with the text. The actual authors can be referred to, but the year of publication must always be given.

Following are some examples of referencing to be followed for book, journal paper, website, book chapter, paper published in conference proceedings respectively.

1. Afgan NH, Carvalho MG. Sustainable Assessment Method for Energy Systems. Boston: Kluwer Academic Publishers. 2000.

2. Biermann E, Grupp M, Palmer R. Solar cooker acceptance in South Africa: results of comparative field tests. *Solar Energy*. 1999; 66(6): 401-407.
3. EIA. World Primary Energy Production.2003. *International Energy Annual*
http://www.eia.doe.gov/pub/international/ieapdf/tf_01.pdf
4. Gadhia D. Development and marketing of concentrating solar cookers. *In Renewables: Products and Markets*. (Vipradas M. Editor) New Delhi: Tata Energy Research Institute.2001:95-100.

Please see the attached PDF file for a sample paper for formatting guidelines.

Formatting Specifications:

Paper Size: A4

Orientation: Portrait

Margins: 3 cm

Fonts:

Paper Title: Times New Roman, Bold, 14 pts (center aligned)

Main Heading: Times New Roman, Small Caps, 12 pts

Sub Heading: Times New Roman, Regular, Italics

Running Text: Times New Roman, Regular, 12 pts

Columns: 1

The title, authors and abstract should be aligned to the center of the page. However the text of the abstract should be justified.

Paragraph specifications for running text:

Alignment: Justified

Outline Level: Body Text

Indentations: Left, Right: 0 cm

Spacing: Before, After: 0 pts, Line Spacing: Single

Body of the paper:

Title

Authors: Should start with corresponding author (No. 1) Initials, Surname, Institute, email. For example:

1. D. P. Dave, Tolani Maritime Institute, Induri, dhirend@tmi.tolani.edu

2. A. O. Mahajan, Tolani Maritime Institute, Induri, arunm@tmi.tolani.edu

Abstract

Keywords

Introduction: Background, relevance, applications, methods used etc.

Main Body of Paper: Detailed Discussion on methods/techniques used, design process, assembly/fabrications process etc.

Results & Discussion:

Conclusions:

Acknowledgements:

References:

Appendices: (if any)